

Section 5.6 Membership Secretary. The membership secretary shall keep the membership list of the corporation, shall record applications for membership, payment of dues, renewal of membership and expiration of membership, shall keep up to date the address and telephone numbers of the members in a directory and shall distribute the directory to the members, and shall perform all duties incident with the office of membership secretary and such other duties as from time to time may be assigned to him or her by the coordinator or the board of directors. The membership secretary shall deliver a written statement on the current status of the membership to the board of directors, at the Spring board of directors meeting and the annual meeting during the Gathering as a matter of record.